

**TOWN OF SOUTHEAST  
John J. Dunford Civic Center  
1360 Route 22, Brewster, New York 10509  
Town Clerk Minutes  
November 20, 2008  
Regular Meeting - 7:30 PM**

Present: Supervisor Rights  
Councilman Johnson  
Councilman Honeck  
Councilman Yee

Also Present: Town Clerk Mazzei  
Town Attorney Stephens

And: Approximately 18 persons

Absent: Councilman Gross

Pledge of Allegiance

**REGULAR MEETING**

Supervisor Rights made a motion to open the Regular Meeting and Councilman Yee seconded. All in favor.

**CALL FOR THE ORDER OF THE DAY** – Dick Honeck

**CORRESPONDENCE**

Supervisor Rights made a motion to waive the reading; Dick Honeck seconded. All in favor.

**Correspondence Received**

1. Acord Certificate of Liability Ins Re: SRI Fire Sprinkler System

2. Acord Certificate of Liability Ins Re: Zurich Building Corp
3. Acord Certificate of Liability Ins Re: Electric Snake Sewer & Drain Service Inc
4. Acord Certificate of Liability Ins Re: Hudson Building Maintenance Inc
5. Certificate of NYS Workers Comp Ins Re: Schech Enterprise Inc
6. Cancellation of Certificate of Workers Comp Ins Re: Vincent J Murphy DBA Colonialtown Lawn & Garden Care
7. Utica First Ins Co Certificate of Liability Re: Creative Solutions
8. Utica First Ins Co Certificate of Liability Re: Creative Solutions
9. Snyder & Snyder to Town Clerk Re: Copy of Town Wetland Law
10. Jean Ehnebuske to Town Supervisor Re: 2009 Proposed Budget
11. Donald Cuomo Re: Certificate for Wetland & Environmental Education & Research
12. Cathy Meyerson to Town Clerk Re: Political Signs
13. Snyder & Snyder to Town Clerk Re: Thank you for Copy of Town Wetland Law
14. Putnam County Legislature to Town of Southeast Re: November is designated for requests for Inclusion in County Agricultural District
15. Office of Real Property Services To Town Assessor Re: Town of Southeast's 2008 Assessment Roll
16. Southeast Museum to Supervisor Rights Re: Budget Concerns & Museum Highlights
17. Euro Video Productions to Supervisor Rights Re: Proposal for Audio/Visual Recording
18. Board of Elections To Town Clerk Re: Town Hall open for Local Election Registration on 10/10 & 10/11, 2008
19. Michael Bruen to Town Supervisor Re: Highway Superintendent Position
20. PC Dept of Health to Town of Southeast Levon Bedrosian Re: Springhouse Estates Water District
21. Request for intervention Against The Assessor of The Town of Southeast Re: Bos Land Development
22. 2009 Croton Falls Fire District to Town of Southeast Re: 2009 Adopted Budget
23. Jacobson to Town of Southeast Planning Board Re: Stormwater Remediation at Croton Falls Hemlock Rd, Magnetic Mine Rd, & Lower Mine Rd
24. Brewster-Southeast Joint Fire District Re: 2009 Budget Summary

25. Blackberry Hills Sewer District Re: Disbursement Request
26. Acord Certificate of Liability Insurance Re: Miller Environmental Group Inc
27. Workers' Compensation Ins Coverage Re: Information on requirements and new forms
28. Putnam County Youth Bureau To Supervisor Rights Re: Funding for Recreation and Youth Services
29. HVTDC to Michael Rights Re: Local Government Efficiency Grant Program
30. Frank & Cindy Thomas to Town Board & Highway Superintendent Re: Problems due to The Prospect Hill Bridge Closure
31. Highway Dept to Town Clerk Re: Driveway Permit for 27 Elmwood Dr
32. Acord Certificate of Liability Re: Madeo Multimedia Inc
33. James Nixon to The Town Board Re: Southeast Museum 2009 Budget Concern
34. National Student Safety & Security Conference To The Supervisor Re: Conference Dates
35. Philip Wissel to Supervisor Rights Re: Southeast Planning Board
36. Local 456 to Michael Rights Re: Negotiations
37. Veterans Post 672 To Michael Rights Re: Veterans Day Program
38. Covington Development LLC To Michael Rights Re: 100 Executive Blvd - excessive expenses incurred by Blue Dot
39. Petition of Route 22 Lila Realty to The Town Board Re: Amend Zoning Map

**40. Foils:**

- To Town Clerk from John Flynn Re: Exxon Service Station At Rte 6 & 22
- To The Town Board from Yosh Ito Re: Petitions filed by Brewster Honda Seeking Zoning Amendments
- To Town Clerk from Thalle Ind Re: highway Material Bids From 2007
- To Town Clerk from Michael Sawicki Re: Survey of 2 Tattle Hill Lane
- To Building Dept from Kenneth Ford Re: As built septic plan For 100 Cobb Rd
- To Accounting Dept from William Keefe Re: Proposed Salary increases for The Town of Southeast Employees
- To Planning Board from William Kelly Co Re: Information

On Fields Lane Office & Warehouse

- To Planning Board from William Kelly Co Re: Information On Rte 312 Medical Office Building
- To Building Dept from Tectonic Engineering Re: C of O for 300 Route 22
- To Building Dept from Prudential Re: Permit & C of O for 14 Pleasant Dr

**41. Memos:**

- Town Clerk to The Town Board Re: Liquor License Renewal
- To Bill Ford, Will Stephens & Ruth Mazzei from Mike Rights Re: Empire Zone Certification Application
- To Town Board from Levon Bedrosian Re: Springhouse Water District

**42. Emails:**

- To Will Stephens, Paul Johnson & DM Rights Re: Springhouse Water District

**Correspondence Sent**

1. From Highway Dept to Commissioner of Highways & Facilities Re: Move Stormwater Catch Basin At the request of resident
2. Michael Rights to John Apple Re: Payment to Westchester Tractor
3. Michael Rights to Putnam County Risk Management Re: Payment For Defensive Driving Course
4. Michael Rights to Paul Rotchford Re: Payment for services
5. Michael Rights to Sergeant Malorgio Re: Notification of Hazardous Conditions

**VOUCHERS**

Supervisor Rights made a motion to approve the vouchers for November for \$1,818,529.86. Councilman Johnson seconded. All in favor.

**MEETINGS**

Supervisor Rights made a motion to set the following dates and Councilman Johnson seconded. The following will be at 1360 Route 22 at 7:30 PM. All in favor.

December 4, 2008 Worksession

December 11, 2008 Worksession

December 18, 2008 Regular Meeting

December 18, 2008 - Public Hearing for Millennium Special Permit at 7:30

- Public Hearing for Dykes Lumber Special Permit at 7:31

### **BUDGET TRANSFERS**

Councilman Johnson made a motion approving Budget Transfers. Councilman Dick Honeck seconded. All in favor. (see end of minutes)

### **MINUTES**

Minutes are available at Town Clerks Office and also on the website.

### **IDA APPLICATION**

Councilman Johnson made a motion to approve the Public Hearing Notice for December 3, 2008 to be held at 12:00 PM at 1360 Route 22. Dick Honeck seconded. All in favor.

### **RESOLUTION # /08 - OCFS RECREATION AND YOUTH BUREAU FUNDING RESOLUTION**

Introduced by Councilman Honeck

Seconded by Supervisor Rights

**WHEREAS**, the New York State Office of Children and Family Services (“OCFS”) has announced preliminary 2009 funding levels for local recreation and youth services; and

**WHEREAS**, the Town of Southeast is eligible for program funding from the OCFS for the 2009 Calendar Year; and

**WHEREAS**, in order to obtain such funding, OCFS requires that the Town Board authorize the submission of program applications.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Supervisor and Director of Recreation are hereby authorized to prepare, sign and submit any and all applications or other documents which are necessary and proper in connection with obtaining funding for local recreation and youth services through the OCFS and Putnam County Youth Bureau; and be it further

**RESOLVED**, that any and all actions taken heretofore in connection with the application for funding from and through OCF S and the Putnam County Youth Bureau are hereby ratified and confirmed;

**RESOLVED**, that the Town Clerk be and hereby is authorized and directed to forward certified copy of this resolution to Joseph DeMarzo, Executive Director, Putnam County Youth Bureau, 110 Old Route 6, Bldg3, Carmel, N Y 10509, for forthwith.

**UPON ROLL CALL VOTE:**

Councilman Yee	<u>Aye</u>
Councilman Gross	<u>Absent</u>
Councilman Honeck	<u>Aye</u>
Councilman Johnson	<u>Aye</u>
Supervisor Rights	<u>Aye</u>

Passed by a vote of 4 ayes to 0 nays,

**PUTNAM COUNTY HEATING OIL PLAN**

VOTE: Resolution passed, by a vote of 4 , to 0 , 0 abstained.

Dwight Yee made a motion to endorse the Putnam County Heating Plan proposal and Michael Rights seconded . 2 in favor, 1 nay (Honeck) 1 abstained (Johnson). Future Worksession item.

**NEW BUSINESS**

**SEVERN TRENT ENVIRONMENTAL SERVICES**

Supervisor Rights made a motion to award the contract for the services of Severn Trent with a three year contract. Paul Johnson seconded. All in favor.

**VIDEO SERVICES**

Councilman Johnson made a motion to approve the publicizing of a RFP for Video Services. Councilman Honeck seconded and all in favor.

Councilman Johnson made a motion to close the meeting; Councilman Honeck seconded. 2 in favor, 2 nay (Rights and Yee).

**EXECUTIVE SESSION**

Supervisor Rights made a motion to enter into Executive Session regarding Personnel Hiring. Motion defeated, 2 ayes; 2 nays, (Honeck & Johnson).

Councilman Johnson made a motion to close the meeting. Councilman Honeck seconded. All in favor.

Respectfully submitted,

Ruth Argo Mazzei  
Southeast Town Clerk

